



**July 11, 2023**

Meeting Type: Regular Meeting

Date: Tuesday, July 11, 2023

Start Time: 6:15 p.m.

Location: Central Administrative Offices

**Roll Call (Attendees Noted by District Clerk)**

Present were:

**Board Members**

- Ilene Herz, Esq., (President) (via videoconference)
- Brian J. Sales, (Vice President)
- Mary Ellen Cunningham
- James Kaden
- Jeannette Santos
- Peter Wunsch

**BOCES Staff**

- Michael Flynn (Chief Operating Officer)
- April Poprilo (District Superintendent)
- Warren Taylor (Chief Financial Officer)
- Dr. Hugh Gigante (Exec. Dir. – Personnel)
- Nancy Fischetti (Public Relations Director)
- Joanne Klein (District Clerk)

- Nancy Kelsey (Exec. Dir. – Career and Tech. Education)
- Lorraine Hein (Director Business)
- Staff Members

**Absent**

- Michele Kustera

**Call to Order/Pledge of Allegiance (Board President)**

The Regular Meeting was called to order at 6:15 p.m. by Board Vice President, Mr. Sales.

**EXECUTIVE SESSION**

At this time a motion to move into Executive Session to discuss an ongoing litigation, the performance of two particular employees and on-going negotiations was made by Mr. Wunsch, seconded by Mr. Kaden. At 7:05 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made by Mr. Wunsch, seconded by Mr. Kaden.

**REGULAR MEETING**

The Regular meeting of the Board resumed at 7:09 p.m. Mr. Sales led the audience in the Pledge of Allegiance.

**Visitors: ACKNOWLEDGMENT OF VISITORS BY PRESIDING OFFICER**

Mr. Sales invited anyone present in the audience who wished to address the Board to please step forward and state their name and address. No one present wished to address the Board.

**Approval of Minutes Regular Meeting June 13, 2023**

The minutes of the Regular Meeting of June 13, 2023 were approved on motion of Mr. Wunsch and seconded by Mrs. Cunningham.

**Approval of Minutes Regular Meeting June 27, 2023**

The minutes of the Regular Meeting of June 27, 2023 were approved on motion of Mr. Wunsch and seconded by Mrs. Cunningham.

**PROGRAM PRESENTATIONS**

**End of School Year Update / Opening of Summer School and Summer Programs**

Mrs. Nancy Kelsey reported to the Board on the closed of the school y

Chief Operating Officer Report – Comments/Events

Mr. Flynn discussed and updated the Board on the following topics:

- Enrollment for the Division of Special Education.

Chief Financial Officer – Update of Capital Projects

Mr. Taylor updated the Board regarding the Report of Capital Projects mentioning there are 30 projects included in the report. Mr. Taylor stated most of these projects are in design phase. Mr. Taylor also updated the Board on the ventilation project which is still ongoing and the anticipated completion should be by the start of school.

**ITEMS FOR BOARD ACTION**

**Business Administration Matters**

**Approval of Budget Adjustments July - 2022-23**

On motion by Mrs. Santos, seconded by Mr. Wunsch, the Board voted unanimously to approve 2022-23 budget adjustments/transfers for July 2023 in the following programs:

Distance Learning  
Services Other BOCES

Supplemental Services  
Services Other BOCES

(Listing referred to is designated as Encl. 9.1.1 and is incorporated with the official minutes of this meeting.)

**Approval of Budget Adjustments**

**Approval of Bid Awards**

The members of the Board reviewed the bid analysis presented by the Chief Operating Officer. Mrs.





WHEREAS, the parties have discussed and agreed to an agreement between Western Suffolk BOCES and staff member #00357

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute the agreement between the Board and staff member #00357 with regard to the matter set forth in the Agreement.

(Listing referred to is designated as Encl. 9.2.4 and is incorporated with the official minutes of this meeting.)

**Other Action Items**

**Approval of Disposition of**



Enrichment Program that will run July 10, 2023 to July 21, 2023. The donation in the amount of \$ 25,000.00 will reduce the program fees from school districts; and

WHEREAS, the Avalon Park & Preserve Foundation is a 501[c]3 organization that was founded on behalf of the friends & family of Paul Alexander Simmons as a tribute to his life & as a vehicle for providing benefits to the community in his memory. To this end, the foundation has been an avid proponent of supporting programs that serve to engage children with the natural world; and

WHEREAS, component school districts would benefit from the reduction in program fees that the acceptance of this donation will allow; and

WHEREAS, according to Policy #4420, all donations of funds shall be presented to the Board for acceptance;

THEREFORE, BE IT RESOLVED that the Board hereby approves the acceptance of the donated funds as listed:

Avalon Park and Preserve, Inc.  
Elizabeth Williamson, Chief Financial Officer  
200 Harbor Road  
Stony Brook, NY 11790  
(631) 689-0619  
Amount of check: \$ 25,000.00

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

**Authorization to Accept Donation of Equipment and Supplies [R]**

On motion of Mrs. Cunningham, seconded by Mr. Wunsch, the Board voted unanimously for Authorization to Accept Donation of Equipment and Supplies as follows:

WHEREAS, Western Suffolk BOCES has received an offer from Huntington Honda, 1055 E Jericho Turnpike, Huntington, NY 11743 to donate one (1) 2005 Honda Pilot EX-L, Vin Number 2HKYF18635H515472 to be used by the students attending the Automotive Technology Program at Wilson Tech, Northport Campus, and

WHEREAS, Western Suffolk BOCES has received an offer from Robert Romanelli, D.C., North Shore Chiropractic

& Lifestyle Medicine, 225 Townsend Square, Oyster Bay, NY 11771 to donate one (1) Esthetics Treatment Chair to be used by the students attending the Esthetics Program at Wilson Tech, Northport Campus, and

WHEREAS, Western Suffolk BOCES students would benefit from these donations, and

WHEREAS, according to Policy #4420, all donations of equipment, materials and property shall be presented to the Board for acceptance, and

